Trindel Insurance Fund

Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Trinity

A Joint Powers Authority Established in 1980

www.trindel.org

MINUTES
BOARD OF DIRECTORS

January 23 - 24, 2013
Granzella's Inn
391 6th Street
Williams, California 95987

Wednesday, January 23, 2013, 1:18 PM

A. Roll Call

Voting Members & Alternates Present:
Wendy Tyler – Trinity (Vice-President) (arrived on Wednesday at 1:20pm)
Van Maddox – Sierra (Secretary)
Shelly Pourian – Trinity (arrived on Wednesday at 1:20pm)
Peter Huebner – Sierra
Peggy Scroggins – Colusa
Richard Egan – Lassen (arrived on Wednesday at 1:31pm)
Chester Robertson – Modoc
Jacki Credico – San Benito
Lori Simpson – Plumas
Roberta Allen – Plumas
Carol McElroy – Alpine
Joey Young – Del Norte

Members Absent:
Mono County

Others Present:
Ray Espinosa – San Benito
Joe Paul Gonzalez – San Benito
David Nelson – Staff
Gene Herndon – Staff
Lisa Mitchell – Staff
Lacy Hayth – Staff
Richard Gonzalez – Galina, LLP Certified Public Accountants (arrived Thursday January 24 at 9:56am)

B. Approval of Minutes of September 12 & 13, 2012 meeting.

Motion by Peggy Scroggins and Second by Van Maddox, to approve the September 12 & 13, 2012 minutes with changes, unanimously approved.

C. Approval of Register, Checks & Invoices between the dates of 7/01/2012 and 12/31/2012 pursuant to Bylaws Article XIV, Section 2.

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Executive Director, David Nelson explained the general, liability and workers' compensation checks and the approval process. Discussion was held on checks that were issued. A request was made on the Liability checks to use case number rather than date of loss for the description.

Motion by Van Maddox and Second by Chester Robertson, to Approve Register, checks & invoices between the dates of 7/01/2012 and 12/31/2012 pursuant to Bylaws Article XIV, Section 2., unanimously approved.

AYES: Alpine, Del Norte, Colusa, Modoc, Plumas, Sierra, San Benito, Trinity
NOES:
ABSTAINED:
ABSENT: Mono, Lassen

D. Discussion/Direction: Review the Budget, Treasurers Report, Statement of Net Assets, Statement of Revenues Expenses and changes in net assets as of December 31, 2012.

Executive Director, David Nelson walked the board through the Statement of Net Assets and Statement of Revenues Expenses and changes in net assets as of December 31, 2012. Discussion was held on the money that is earning interest in Mono County.

E. Staff report on activities since the September 2012 Board Meeting.

Executive Director, David Nelson talked about: finance committee and property committee meetings, (van wants to see excess pool analysis for property liability for the next meeting just for discussion), CAJPA conference was good, David and Lacy are gathering information for the CAJPA Accreditation with James Marta, Completed audit with Galina, attended Rich Reza's retirement party, Trindel Dental Pool is now segregated, the cost of Life Flights for workers' compensation, Robert Marshburn has been asked to give us samples of contracts and David is waiting to hear back from Robert, Trindel Benefits, RTS Computer Services came to our office, Health Fairs or Employee Appreciation please let us know so we can be there, Safety Awards and strategic planning session priorities.

Director of Loss Prevention Program, Gene Herndon talked about: trainings on Keeping the Peace in the Workplace (Colusa, Alpine, Plumas), Work Place Violence Recognition & Prevention(Colusa, Del Norte, Alpine), D.O.T. Drug & Alcohol Training (Colusa, Sierra), Loss Prevention & the Supervisor (Del Norte, Colusa, Modoc), Dept. Safety Representative Training (Modoc, Plumas), Work Place Security Training & Assessments (Lassen, Alpine, Trinity, Colusa), LPS Webinar with Roger Hayton, Claims reporting & investigation. Recruitment of SLPA: Interviews in Oct were unsuccessful. Current recruitment will close on Feb 13, interviews March 3 & 4 and place new SLPA April 1st. New Supervisor's Boot Camp: Due to recruitment efforts for SLPA and ongoing training have yet to complete survey of board members thoughts on curriculum to be presented in the boot camp. Gene is continuing to work with CSU Chico and their leadership program. LSTP Instructor expansion: We are continuing to develop other trainers to provide LSTP training. Gene has opened discussion with Bill Chait, the Dean and Manager of the CSAC Institute for Excellence in County Government toward providing expanded leadership training for our members. Trindel Loss Prevention Staff travel schedule is posted on the web site

Director of Worker's Compensation Program, Lisa Mitchell talked about: Since the last Board meeting Trindel has done three file reviews in San Benito, Colusa and Trinity. A Workers' Comp 101 Training for Colusa County staff. The Self-Insurance Annual Report was completed. Recruited and hired our new clerical assistant, Anita Wheeler. Lisa has been attending and participating in the two CSAC committee's as an alternate member (Claims Review and Legislative). Lisa was notified this month that she has been chosen to be a voting member for

the Claims Review Committee for 2013. Andrew Fischer attended CAJPA for the first time. Trindel's Claims staff will be attending the Department of Workers' Compensation Conference in Oakland on March 4th and 5th. CSAC Claims Audit is scheduled to be performed the first week of April. Pharmacy Benefit Program: Trindel has implemented a new Pharmacy Benefit Program for injured employees. The name of the company is Cypress Care. Lisa is looking into new workers' compensation software, Lisa gave Sarah and Andrew raises and also put in place an incentive pay for Sarah and Andrew receiving a 1% pay increase for each training they complete.

F. Discussion/Direction: 2013-2014 premiums.

Executive Director, David Nelson talked about the 2013/2014 premiums. Discussion was held on decrease and increase and the different premiums. David will bring three options 1. The current premium calculation 2. Capping Loss Prevention Evaluation at $60,000 3. Increasing the undisbursed Loss Prevention Funds to the next board meeting.

Meeting Adjourned 5:19pm

Thursday January 24, 2013 8:40am

G. Acceptance/Rejection: of the Annual Audit for the period ending 6-30-2012.

Executive Director, David Nelson introduced Richard Gonzales, from Gallina to talk about the Annual Audit that he performed for Trindel Insurance Fund.

Motion by Peggy Scroggins and Second by Chester Robertson, to accept the Annual Audit for the period ending 6-30-2012, unanimously approved.

H. Discussion/Action: Budget adjustments

Executive Director, David Nelson walked the board through the budget adjustments.

Motion by Richard Egan and Second by Peggy Scroggins, to approve budget adjustment for 2012/13 fiscal year, unanimously approved.

I. Discussion/Information: Trindel travel airplane vs. driving.

Executive Director, David Nelson gave information on the cost of Gene Herndon flying verse driving to Counties. Discussion was held on cost effectiveness.

J. Discussion/Information: EIA pollution coverage vs. Landfill coverage in regards to transfer sites.

Executive Director, David Nelson talked about EIA pollution coverage vs. Landfill coverage in regards to transfer sites.

K. Discussion/Action: Adopt Resolution 13-03 target funding levels and return of funds policies.

Executive Director, David Nelson walked the board through graphs and charts regarding funding levels and return of funds. Discussion was held on the different options that are available to Trindel.

Motion to go with option "F" on both Liability/Property and Workers' Compensation, give each county the ability to make their own decision and to review Resolution 13-03 every year.

Motion by Richard Egan and Second by Peggy Scroggins, to adopt Resolution 13-03 establishing a target funding and return of funds policy.

AYES: Alpine, Del Norte, Colusa, Lassen, Plumas, Sierra, San Benito, Trinity
NOES: Modoc
ABSTAINED: None
ABSENT: Mono

A request by Chester Robertson to add an emergency item to the agenda establishing a return of funds for Medical Malpractice Program for the 2012/13 year.

Motion by Van Maddox and Second by Peggy Scroggins, to add establishing a return of funds for Medical Malpractice Program for the 2012/13 year to the agenda for action, unanimously approved.

Motion by Peggy Scroggins and Second by Van Maddox, to approve a return of funds for Medical Malpractice Program for the 2012/13 year. Each member has to fund one SIR with Trindel and any remaining funds are eligible to be returned to member, unanimously approved.

L. Discussion/Action: Appointment of one Executive Committee member for the balance of 2012/13 year.

Richard Egan volunteered to sit on the Executive Committee.

Motion by Peggy Scroggins and Second by Van Maddox, to appoint Richard Egan, to the Executive Committee, unanimously approved.

M. Discussion/Action: Authorize additional return of funds for Plumas County for fiscal year 2012/13.

Executive Director, David Nelson talk about a recent development in Plumas County.

Motion by Richard Egan and Second by Chester Robertson, to return $87,000.00 to Plumas County, unanimously approved.

N. Discussion/Information: Input from members on Trindel activities and how is your county dealing with the current events?

Executive Director, David Nelson did a power point presentation on what Trindel is. Discussion was held on implementing a pool layer, Counties that are interested in Trindel.

O. Discussion/Action: Ratify agreement between Trindel Insurance Fund and Marcum LLP.

Executive Director, David Nelson talked about the Marcum LLP agreement.

Motion by Van Maddox and Second by Chester Robertson, to Ratify Agreement between Marcum LLP and Trindel Insurance Fund, unanimously approved.

P. Public Comment: Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No public comment

Q. Future Meetings: May & September 2013, Modoc County offered to host.
CSAC/EIA meeting Feb 28-1; June 6,7; Oct 3,4 2013
PARMA Feb 4, 2013
CAJPA Sept. 10, 2013

May Modoc
September Plumas
March in conjunction with EIA

Adjourn. Date: January 24, 2013 Time: 12:04pm

Respectfully Submitted by, Executive Director, David Nelson.